

2019 CDBF Performer Meeting & Safety Sloan's Lake or via Conference Call

AGENDA

1. Safety & Parking/Loading
2. Festival Map and Layout
4. Performer folder, forms, and checklist
5. Future Application/Form Changes
6. Questions

1. Safety and Parking/Loading

Safety

- Is the festival's top priority - Cooperative, festival-wide effort by all our Dragon Family
- Festival structure and logistics are planned around safety
 - This includes parking
- Must keep evacuation routes clear for medical and emergency teams
 - W. Byron and neighborhood residential roads

Parking

- Sloan's Lake neighborhood is an old neighborhood!
 - Not designed for modern traffic or optimized for events
- We don't want to fill parking around the neighborhood to maximum capacity in case of festival-wide evacuation
- Parking is the same situation as 2018
 - **ONE parking pass per performer group for LOT B**
 - Additional **loading passes** provided for larger groups and/or equipment
 - Additional \$5 self-pay parking at Auraria Campus:
<http://www.cdbf.org/transportation.html>
 - 10-12 minute free shuttle
 - Accessible by light rail and bus

2. Festival Map and Layout

- Performing Arts stage moved South, closer to rest of the festival
 - Merchandise and Info Table available at this stage - Please fill out form from Performer Portal
- Explore Asia and Martial Arts/Cultural Unity moved to West Side of festival (Next to Sheridan Blvd.)
- Band Stage in same location

4. Performer Forms

- All forms found in Performer Portal: <http://www.cdbf.org/performer-portal.html>

- 2019 Forms:
 1. Set List/Tech Form - List your music in order, review sound equipment
 2. Performer Agreement - Review and sign
 3. Parking Pass - 1/group, Additional loading passes for larger groups
 4. Optional: Merchandise/Info Form for Performing Arts

5. Future Performer Application and Forms

- **Next year's festival**
 - **We will ask you to make time for one required meeting on site or via conference call**
 - Shorter application process for returning performers
 - Application open October 2020
 - Option to re-use previous year's information
 - Bio, Music, Set List-Tech Form, Parking Information
 - Option to upload new information where needed
 - Early Acceptance option for returning performers
 - Must upload all required performer documents by March 2020
 - Changes to documents/forms at later time will be accepted
 - Will guarantee you a performance spot and give you priority for performance date and schedule slot
 - Non-binding - You may drop out of the festival later
 - Please notify us sooner than later if this happens
 - Multi-year performer agreement/waiver in progress - To be confirmed

Additional Info

Safety

- Report suspicious activity to Stage Coordinators
- Other safety risks: destruction of park property or plants, people/animals in the water, glass bottles, guerilla marketers/roaming petitioners, dog fights, lost items and children (Lost and Found at Volunteer HQ)
 - If someone looks unwell or showing signs of heat stroke, report to team leader

Parking

- One parking pass
 - Arrival up to 1.5 hours before performance
- Parking pass also good for 30 minutes in load in area
- Drop off equipment and performers in load in area, then park in **LOT B** by tennis court
- Most of festival/residential area surrounded by tow zones - **PLEASE DO NOT PARK**
- Towing/ticketing not controlled by the festival
- We will contact your driver using the information provided in your Parking Form if your vehicle needs to be moved